

# *AMC PROPERTY MANAGERS INC.*

Date: \_\_\_\_\_

To: AMC Property Managers Inc.  
"Landlord"

From: \_\_\_\_\_

Address: \_\_\_\_\_

## **30 DAY NOTICE**

We/I, \_\_\_\_\_, hereby given notice to vacate the property located at \_\_\_\_\_ as of \_\_\_\_\_, 20\_\_\_\_. We/I understand that we/I am responsible for 30 days of rent as of this date through \_\_\_\_\_, 20\_\_\_\_, which will fulfill our/my rental obligation according to our/my signed rental agreement with AMC Property Managers Inc. We/I also understand that no deposit will be refunded until AMC Property Managers Inc. completes and exit walk through of the property (Landlord has 30 full days to refund deposits, if any). We/I understand that this exit walk through is necessary to ensure that the following listed items have been completed in order to receive a full refund of the security deposit and pet deposit, if any. We/I also understand that \$150.00 of the security deposit is non-refundable for a Professional Carpet Cleaning. During the period of this notice I (we) are aware that AMC Property Managers Inc., will be showing the property to possible future tenants, providing a 24 hour notice is given. The following will need to be completed for any security deposit to be refunded:

- Thorough cleaning of rental property (AMC Property Managers Inc. determines what is acceptable)
- Professional Carpet Shampooing of all carpeted areas arranged by AMC Property Managers Inc.
- Any and all damages to the rental property (exterior and interior) are repaired (your exit walkthrough will be compared to your entrance walkthrough sheet to determine what is tenant damage and what damages were present prior to your occupancy)
- Any and all rent and/or other accrued balances are paid in full (this includes late fees, prorated rent and utilities or damages)
- Contact all Utility Companies and pay balances in full prior to move out
- Any and all keys are to be turned in prior to vacancy to avoid "re-key" charges
- Provide a forwarding address and phone number to landlord where you can be reached
- Scheduled an exit walkthrough appointment with AMC Property Managers Inc. before move out
- This 30 day notice is completed and signed by all tenants occupying said property

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Tenant(s) Signature

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Forwarding Address

P.O. Box 542 Meridian Idaho 83680 208-288-2565  
208-288-2566 (fax) [www.amcpropertiesllc.com](http://www.amcpropertiesllc.com) (website)  
[info@amcpropertiesllc.com](mailto:info@amcpropertiesllc.com) (email)